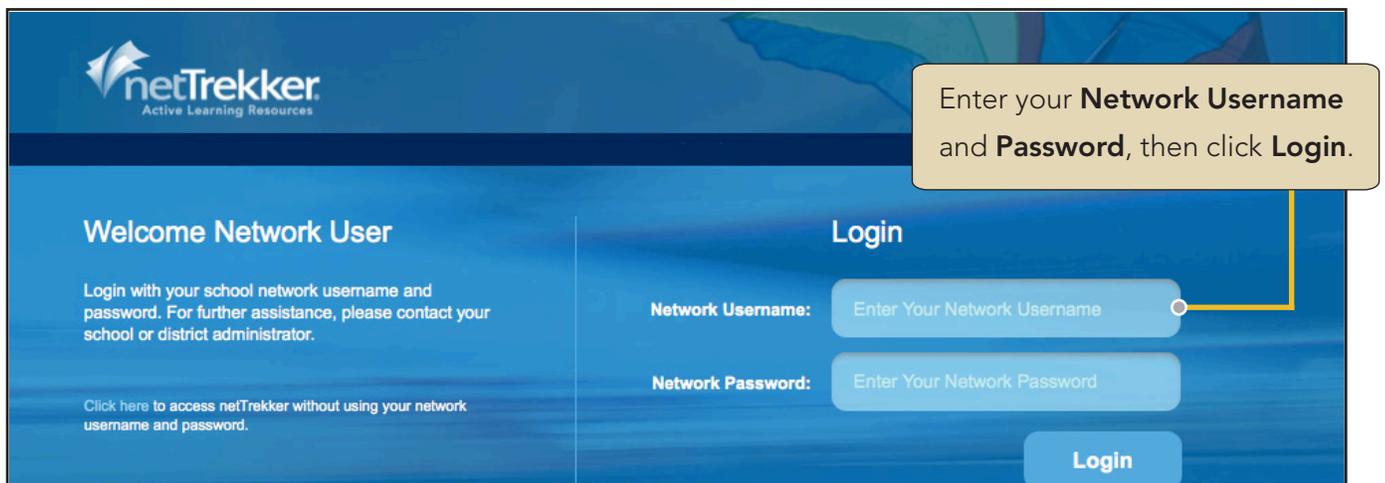


- 1) Access the netTrekker website directly. Website address:

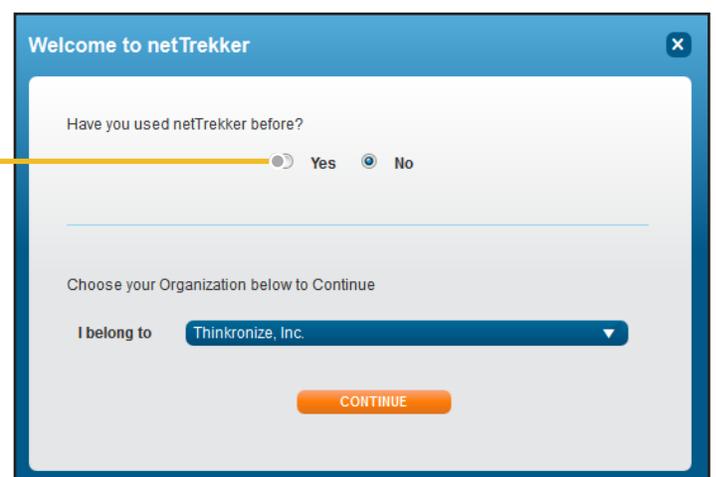
<https://school.netTrekker.com/ntw/HancockCO>

- 2) Login to netTrekker using the same credentials that you use on your computer at school



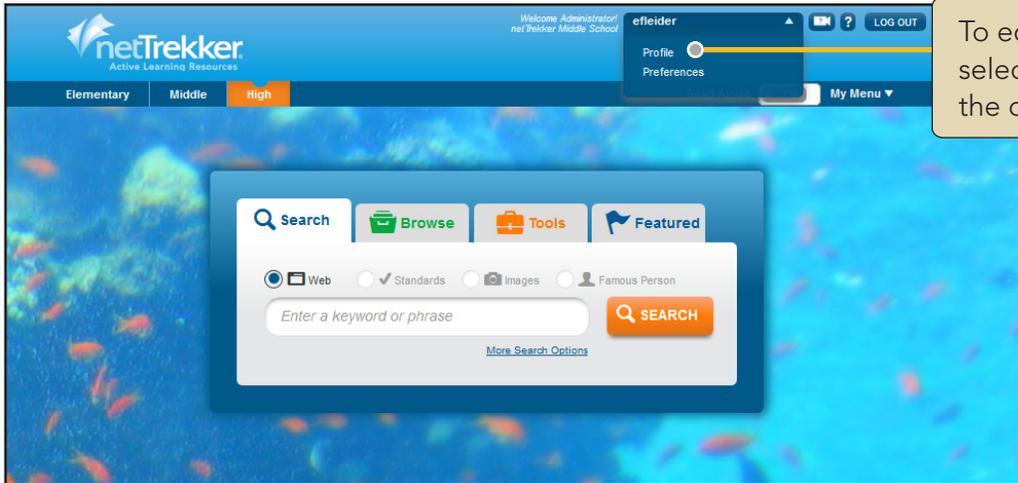
When asked if you have used netTrekker before, select **No** if you have not used netTrekker before with a different username. Then choose your school from the drop-down list (**do not use the District name**), and select **Continue**.

Select **Yes** if you want to connect your network username and password to an existing netTrekker username. **Then follow the prompts to connect accounts.**

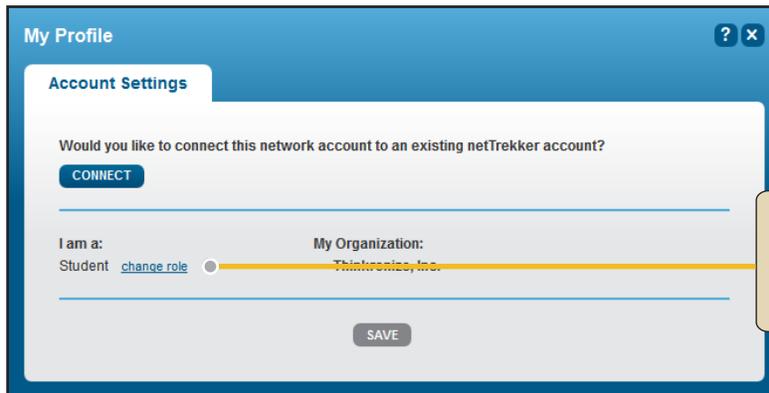


This step is only required the first time you log in.

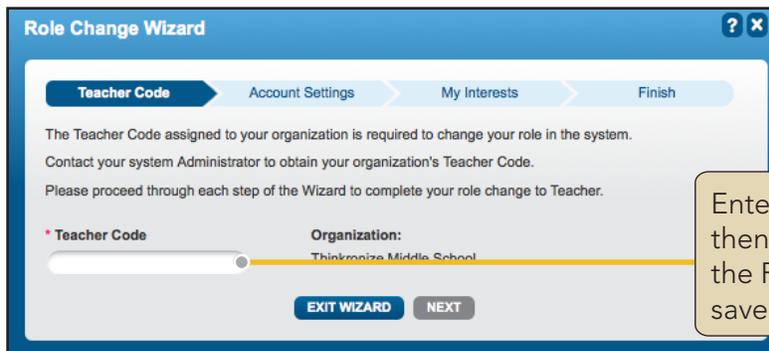
3) Initially, your role will be set as a **Student**. To change your role and give yourself rights as a **Teacher**, you must edit your profile and enter the **Teacher Code**



To edit your profile, select **Profile** from the drop-down menu.



Select **Change Role**. The Role Change Wizard will then appear.



Enter your **Teacher Code**, then select **Next** to complete the Role Change Wizard and save your changes.