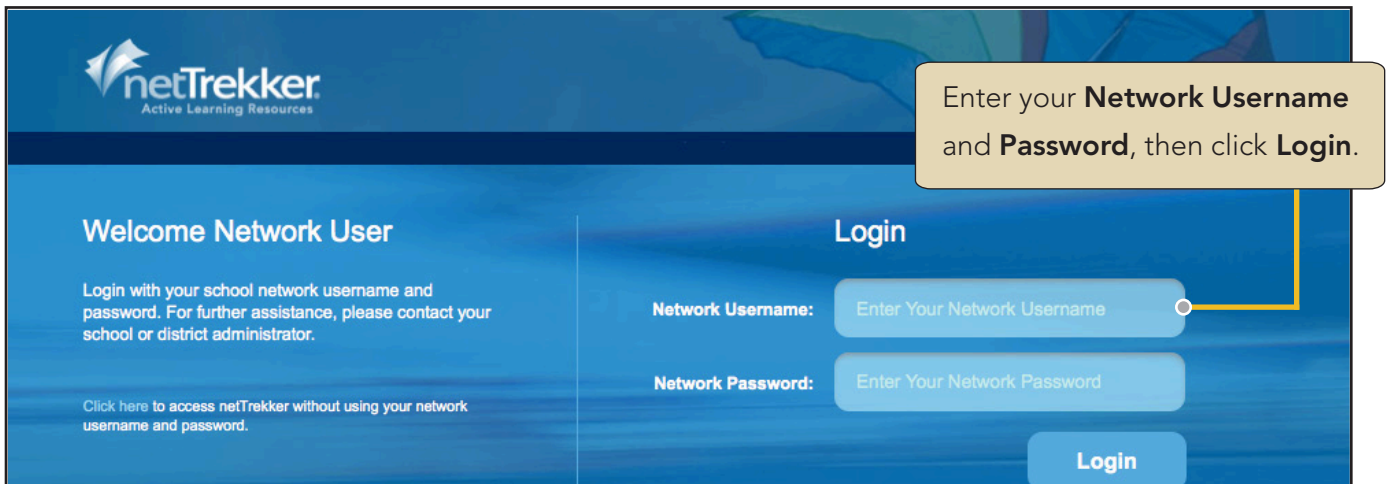


- 1) Access the netTrekker website directly. Website address:

<https://school.netTrekker.com/ntw/HancockCO>

- 2) Login to netTrekker using the same credentials that you use on your computer at school



The screenshot shows the netTrekker login page. On the left, a 'Welcome Network User' section provides instructions for login and a link for alternative access. On the right, a 'Login' section contains input fields for 'Network Username' and 'Network Password', followed by a 'Login' button. A yellow callout box points to the 'Network Username' field with the text: 'Enter your **Network Username** and **Password**, then click **Login**.'

When asked if you have used netTrekker before, select **No** if you have not used netTrekker before with a different username. Then choose your school from the drop-down list (**do not use the District name**), and select **Continue**.

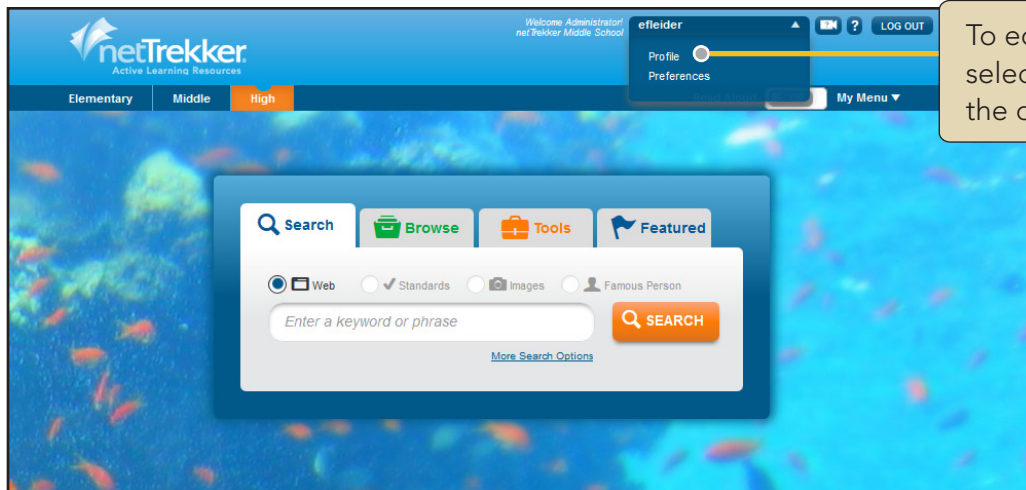
Select **Yes** if you want to connect your network username and password to an existing netTrekker username. **Then follow the prompts to connect accounts.**



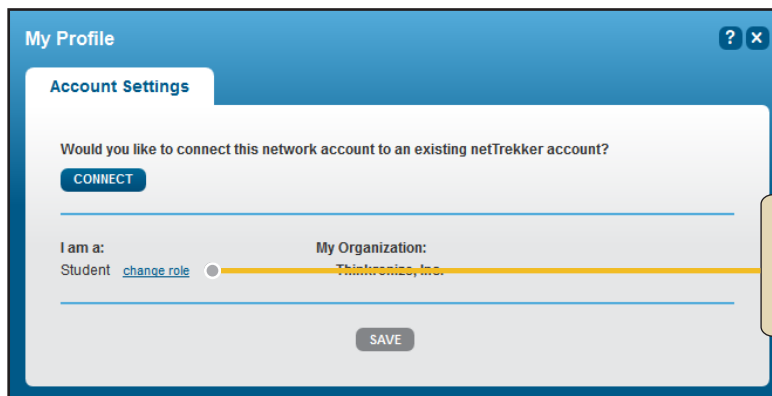
The screenshot shows a 'Welcome to netTrekker' modal window. It asks 'Have you used netTrekker before?' with 'Yes' and 'No' radio buttons. Below this, it says 'Choose your Organization below to Continue' and features a dropdown menu labeled 'I belong to' with 'Thinkronize, Inc.' selected. A 'CONTINUE' button is at the bottom. A yellow line connects the 'No' radio button to the instructional text on the left.

This step is only required the first time you log in.

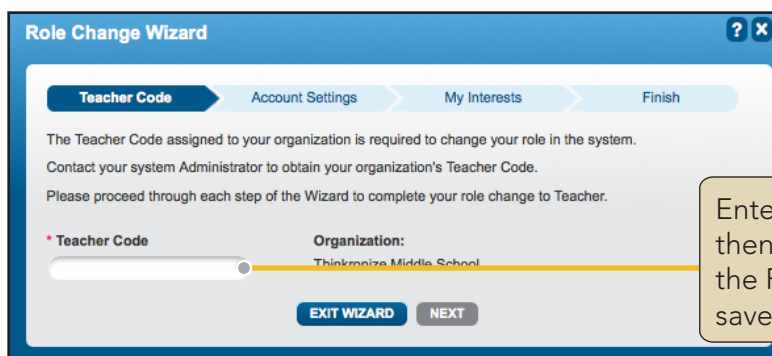
- 3) Initially, your role will be set as a **Student**. To change your role and give yourself rights as a **Teacher**, you must edit your profile and enter the **Teacher Code**



To edit your profile, select **Profile** from the drop-down menu.



Select **Change Role**. The Role Change Wizard will then appear.



Enter your **Teacher Code**, then select **Next** to complete the Role Change Wizard and save your changes.